

Name: _____

Date: ___

English 12

Period: ___

MLA Format - Guided Lecture Notes

Why Use MLA Format?

- ✎ Allow readers to _____ your sources easily
- ✎ Provides _____ within a discipline
- ✎ Gives you _____ as a writer
- ✎ Protects yourself from _____

Cross-Referencing Your Sources

- ✎ Cross-referencing allows readers to locate the publication information of _____ . This is of great value for researchers who may want to _____ your sources for their own research projects.

Using a Consistent Format

- ✎ Using a consistent format helps your reader _____ your _____ and the sources they're built on.
- ✎ It also helps you _____ of your sources as you build _____

Establishing Credibility

- ✎ The proper use of MLA style shows the _____ of writers; such writers show _____ to their source material.

Avoiding Plagiarism

- ✎ Proper citation of your sources in MLA style can help you avoid _____, which is a serious offense. It may result in anything from _____ of the assignment to _____ from school.

Works Cited Page

- ✍ A complete list of _____ source that you make _____ to in your essay
- ✍ Provides the information necessary for a reader to _____ and _____ any sources cited in your essay.
- ✍ Most citations should contain the following basic information:
 - a. Author's _____.
 - b. _____ of work
 - c. _____ information

When Should You Use Parenthetical Citations?

- ✍ When _____ any words that are not your own
 - "Quoting means to _____ another source word for word, using _____ marks
- ✍ When _____ facts and ideas from a source
 - "Summarizing means to take ideas from a large passage of another source and condense them, using your _____.
- ✍ When _____ a source
 - "Paraphrasing means to use the ideas from another source but _____ the _____ into your own words

Keys To Parenthetical Citations

- ✍ Readability
 - Keep references _____.
 - Give only information needed to _____ the source on your _____ page
 - Do not _____ unnecessary information

Handling Quotes in Your Text

- ✎ Author's _____ and page number(s) of quote must appear in the text
- Romantic poetry is characterized by the "spontaneous overflow of powerful feelings" (Wordsworth 263).
 - Wordsworth stated that Romantic poetry was marked by a "spontaneous overflow of powerful feelings" (263).

Handling Parenthetical Citation

- ✎ If the source has no _____ author, then use an _____ version of the title:

Full Title: "California Cigarette Tax Deters Smokers"

Citation: ("California" A14)

- ✎ If the source is only _____ page in length or is a web page with no apparent _____:

Source: Dave Poland's "Hot Button" web column

Citation: (Poland)

Handling Long Quotations - Block Quote Example

David becomes identified and defined by James Steerforth, a young man with whom David is acquainted from his days at Salem House. Before meeting Steerforth, David accepts Steerforth's name as an authoritative power:

There was an old door in this playground, on which the boys had a custom of carving their names. . . . In my dread of the end of the vacation and their coming back, I could not read a boy's name, without inquiring in what tone and with what emphasis he would read, "Take care of him. He bites." There was one boy—a certain J. Steerforth—who cut his name very deep and very often, who I conceived, would read it in a rather strong voice, and afterwards pull my hair. (Dickens 68)

For Steerforth, naming becomes an act of possession, as well as exploitation. Steerforth names David for his fresh look and innocence, but also uses the name Daisy to exploit David's romantic tendencies (Dyson 122).